

2023 Implementation Manual/Forms Revisions

Procurement/Contracting Manual (Chapter 8)

- Clarified that it is the State's general policy to require completion of acquisition before bidding (page 1)
- Included BABA Section and inserted BABA related language where applicable (various pages)
- Revised to address that subcontractors do not have to be registered in SAM (pages 25 & 27)

Procurement/Contracting Forms (Chapter 8)

- Sample Bid Advertisement – Removed language that subcontractors must be registered in SAM
- C-1 Form – Revised to indicate that acquisition certification will be required from subrecipient if they handle acquisition, and that only prime contractor SAM registration must be provided
- SAM registration - Added a HUD flow chart for contractors/subcontractors (*note that this was previously uploaded to web site in May 2023*)
- Special Provisions - CDBG/Subrecipient/ARC special provisions updated to remove wording that subcontractors must be registered in SAM and to include BABA applicability language

Construction Management & Labor Standards Manual (Chapter 9)

- Revised to indicate subcontractors are not required to be registered in SAM but prime is still responsible for determining subs are eligible (pages 9-10)

Acquisition (Chapter 10)

- Removed conflicting wording about completion of acquisition and contract execution (page 2)

Other Requirements Manual (Chapter 14)

- Clarified that subrecipients must be registered in SAM (page 22)
- Clarified that subcontractors do not have to be registered in SAM (page 22)
- Revised DUNS language to reflect the Unique Entity ID, which replaced DUNS# in April 2022 (page 23)
- Further clarified that public hearings may either be posted or published (pages 7-8)