

South Carolina Department of Commerce Notification of Single Annual Audit Applicability

Recipients of a CDBG grant from the South Carolina Department of Commerce must provide, no later than 60 days after their fiscal year end, the following information:

Grantee _____

1. List amount of Federal expenditures from all sources for the fiscal year ended _____, 20____

2. <u>Source/Grant#</u> <i>(attach additional sheets as necessary)</i>	<u>Dollar Amount</u>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

- 3. Single Audit Not Required (Total Federal Expenditures less than \$750,000)
- 4. Single Audit Required (Total Federal Expenditures at least \$750,000)

If a Single Audit is required, the grantee must have it conducted in accordance with 2 CFR Part 200 Subpart F and Generally Accepted Government Auditing Standards for the fiscal year noted above. The Single Audit Reporting Package and Data Collection Form (Form SF-SCA) must be submitted to the Federal Audit Clearinghouse (<http://harvester.census.gov/sac/>) and the Single Audit to the South Carolina Department of Commerce within the earlier of 30 days after the receipt of the auditor’s report, or nine months after the end of the audit period.

5. Contact person responsible for audit arrangement _____

6. Certification by Chief Administrative Official (i.e., City Manager, County Administrator, etc.)
I certify that the amounts shown on this report accurately reflect the federal funds expended by us for the fiscal year indicated above.

Signature _____ Date _____

Title _____

Please Return To:
South Carolina Department of Commerce
Division of Administration – Finance
1201 Main Street, Suite 1600
Columbia, SC 29201