**Process for**

**Combined Public Notice**

**(or Finding of No Significant Impact *and***

**Notice of Intent to Request Release of Funds)**

***Under a Full Assessment Project***

**Step 1 -** Complete the environmental review (compliance with 24 CFR Part 58.5 and 6 and NEPA) and attach all documentation. Recommend FONSI to Certifying Official.

**Step 2 -** Certifying Official signs FONSI prior to publication/posting date of Combined Notice (CN), or Finding of No Significant Impact (FONSI) and Notice of Intent to Request Release of Funds (NOI/RROF).

**Step 3 -** Publish or post CN (or FONSI and NOI/RROF). There is a 15-day comment period for publishing and 18-day comment period for posting. *(NOTE: You cannot count the day of publication/posting when calculating the days.)*

**Step 4 -** Have Certifying Official sign and date the “Request for Release of Funds and Certification” the day after the comment period expires.

**Step 5 -** Email the complete Environmental Assessment to the State (and mail a hard copy with original signatures).

**Step 6 –** Statebegins to count the 15-day comment period the day after receipt of the Environmental Assessment.

**Step 7 –** After the 15-day comment period is up, the State removes the grant condition and the funds are released.

**Example of Timing for a Published NOI/RROF**

1. Date of Public Notice (Publish or Post): May 1

2. Time period for receipt of public comments: May 2 to May 16

3. Deadline date for local government comment period indicated in notice: May 16

4. Earliest date to submit to HUD: May 17

5. Earliest date to be received by HUD: May 17

6. Statutory 15-day HUD comment period: May 18 to June 1

7. Deadline date for receipt by HUD of Objections to release of funds: June 1

8. Earliest possible notice from HUD that funds are released: June 2

*Source: HUD Environmental Training Manual CD-ROM version 3.0*