Memorandum
CDBG Policy Guidance

Date: March 28, 2011

Policy: 11-01

Subject: CDBG Environmental Reviews
Resource: CDBG Implementation Manual, Chapter 2

HUD recently updated the Documentation Sources for Environmental Reviews. The updated documentation is for use by local SC local governments completing environmental reviews in accordance with 24 CFR Part 58. The information has been formatted for compatibility with the current suggested Environmental Assessment format; however, applicable information from the sheet may also be used to complete Statutory Worksheets. Please review all referenced processes and documents in detail to ensure full compliance on all Environmental Review records (ERR). This is effective immediately for all projects which have not received a Notice of Removal of Environmental Conditions.

The new Documentation Sources document includes the following changes:

- General Item - The link to the HUD environmental website has been updated.
- Historic Preservation – The contact information for the Catawba Indian Nation Tribal Historic Preservation Officer has been updated, and the link for the SHPO project review form has been updated.
- Floodplain Management – Information has been added to address required notification of FEMA during completion of the 8-step process.
- Endangered Species – The contact information for the Charleston Field Office has been updated.
- Noise Abatement and Control – The guidance has been modified to reflect current HUD guidance regarding major highways (There is no longer a minimum AADT for major highways. Major highways are now all roads that serve as collectors) and the link for obtaining AADT information has been updated.
- Airport Runway Clearzone or Clear Zone Disclosure – a link has been added for acquisition of a sample Clearzone Disclosure Notice.

The South Carolina Dept. of Archives and History has issued new guidance and changes to their website. Some of the new pages include:

- Native American Heritage (provides brief historical information on Native Americans in South Carolina, including a list of sites and places to visit):
  http://www.shpo.sc.gov/nativeamericanheritage/
- Review and Compliance/Section 106 (new look; additional information about NEPA consultation): http://www.shpo.sc.gov/revcomp/
- Traditional Cultural Properties—Section 106 guidance:
  http://www.shpo.sc.gov/revcomp/guidance/TCPsand106.htm
- Historic Window Replacement Policy: http://shpo.sc.gov/NR/rdonlyres/6C6C7E63-89F2-4D86-9667-A47CAF7B0F98/41033/ReplacementWindowsReviewPolicy.pdf

The Agency Contact List in the CDBG Implementation Manual has also been revised.

Please make sure you are using the most updated forms and sources. These can be downloaded from the CDBG Forms and Documents page on our website. If you have any questions, please call Dick Scott or Lisa Kalsbeck.